Bylaws of the Society of Academic Bone Radiologists

Article I – NAME

This society shall be known as the Society of Academic Bone

Radiologists (SABR), hereafter referred to as “the Society."

Article II - OBJECTIVES OF THE SOCIETY

The objectives of the Society are to provide an informal setting

wherein American academic musculoskeletal radiologists can come

together and discuss all aspects of the field of musculoskeletal

radiology in order to further understand the musculoskeletal system,

including its disease processes and their imaging appearances. The

society seeks to enhance patient care, teaching and research.

To meet the objectives, the Society and its members will strive to:

1. Be a collegial society dedicated to promoting education and

research directed to innovative patient care.

2. Foster the continuing development of the clinical specialty of

musculoskeletal imaging as an art and a science.

3. Conduct an annual meeting for presentations and dissemination of

knowledge

4. Maintain a web site and Internet presence

5. Maintain an online "core knowledge" library of the most recent

articles and clinical cases that musculoskeletal fellows and

musculoskeletal radiologists should be familiar with

6. Promote order in the fellowship recruitment process

Article III – MEMBERSHIP

Membership in this Society shall be by invitation only, following the

election procedures of Article IX. Categories of membership are:

1a. Active members

1b. Active members-elect

2. Emeritus members

Membership in the Society shall be restricted to American academic

musculoskeletal radiologists, employed for at least one year in a

university setting in the United States, who are engaged in the active

general practice of musculoskeletal radiology including conventional

radiography, CT, MR imaging and ultrasound, as well as arthrography

and interventional procedures. Each member must devote at least

75% of his/her clinical practice time to general musculoskeletal

radiology. Membership may also be extended, on a case by case

basis, to other American musculoskeletal radiologists outside the

traditional university setting as long as they fulfill the other

requirements and are engaged in the day-to-day teaching of

musculoskeletal radiology fellows. A candidate for membership must

be invited to join the Society by a member in good standing. The

candidate’s academic chairperson must provide a letter to the

Membership Subcommittee explicitly stating that the candidate meets

the membership requirements.

The Society shall consist of no more than 100 active members, active members-elect

and emeritus members.

Active members: Shall consist of musculoskeletal radiologists as

specified above, elected as members in accordance with the

provisions of Article IX. Active members shall fulfill all membership

requirements at the time of application for membership and at all

times thereafter. Members may resign from the Society by written

notice to the Secretary. Active members who fail to attend three

consecutive annual meetings or who fail to pay their annual dues in

accordance with Article X of these bylaws will, at the discretion of the

Executive Committee, be deemed to have resigned from the Society,

and will be so notified by the Secretary. If a member does not fulfill

the requirement of attending one meeting at least every three years,

the President of the Society is allowed to grant an exemption for an

additional year based on a member’s individual circumstances.

Attending the annual meeting is defined as attending both the

scientific and business sessions of the annual meeting of the Society.

The rights of active members of this Society shall be to hold office,

vote, and participate in the scientific deliberations of the Society.

Active members-elect: Each individual elected by a two-thirds

majority vote of the members shall be offered Society membership

and deemed an active member-elect. Acceptance of the offer to

become an active member will be demonstrated by his/her

attendance at the Society’s next scientific meeting and the

presentation of some scientific work to the members. At the

conclusion of the active member-elect’s scientific presentation to the

Society, active membership will begin. Under exceptional

circumstances, the President of the Society may grant a one-year

extension on the requirement to present to the Society at the annual

meeting.

Emeritus members: Shall consist of former members of the society

who have retired from active practice but who still wish to attend

annual meetings. Emeritus members will have no voting rights or

committee positions, but will have all other rights and privileges of

membership in the Society, and be exempt from the payment of dues.

Article IV - OFFICERS

The officers of the Society shall be the President, President-elect,

past-President, Secretary, Treasurer and Treasurer-elect. Officers shall be active

members in good standing. The officers shall be elected by a simple

majority of ballots as specified in Article VII. The term of office of

each officer normally shall be two years. The Secretary and Treasurer may be

reelected for a maximum of two additional terms. All officers shall

serve without compensation.

The President shall be the presiding officer of the Society,

Chairperson of the Executive Committee and an ex-officio member of

all committees. He or she shall perform all the duties which custom

and parliamentary practice commonly associate with the office of

President. He or she shall appoint ad hoc committees and

representatives, as needed. His/her term of office as President shall

begin at the adjournment of the annual meeting during which he/she

was installed as President. The President, after his/her term of office

expires, shall serve on the Executive Committee, as past-President,

for two years as a non-voting member.

The President-elect shall succeed the President. The President-elect

shall be a member of the Executive Committee and Chairperson of

the Program and Meeting Subcommittee. The President-elect is an

ex-officio member of all committees. If the President is temporarily

unable to act, the President-elect will perform the duties of the

President. In the event of the death of the President the President-elect

will automatically become President. In the event of prolonged

incapacitation of the President, he/she may be replaced only by a

decision of the Executive Committee taken at either the annual

meeting or, at other times, by a ballot conducted by the Secretary, the

President-elect then assuming the office of President. Upon

replacement of the President because of either death or

incapacitation, the Executive Committee shall direct the Secretary to

notify the membership forthwith. Term of office of this succession will

extend for two annual meetings from the time of appointment.

The appointment of a replacement President-elect will be deferred

until the next meeting of the Nominating Subcommittee at the annual

meeting. The term of office of the replacement President-elect will

extend until the new President completes his/her term of office.

The Secretary shall perform the duties of the President if both the

President and President-elect are unable to act. He/she shall be a

member of the Executive Committee and chairperson of the

Secretariat, and an ex-officio member of the Membership

Subcommittee. The Secretary shall keep, or caused to be kept, a

correct and permanent record of the proceedings of the society, and

shall provide safekeeping for all records and transactions of the

Society that possess historical value. He/she shall keep a current list

of the members specifying their addresses, year of election, and

classification of their membership, and shall make this list available to

the other members of the Society. He/she shall perform all other

duties that usually and customarily pertain to the office of the

Secretary. Not later than six months after each annual meeting of the

Society, he/she shall cause to be distributed to each member of the

Society a transcript of the minutes of the annual business meeting

which shall include reports of all officers and committees. The

transcript need not be verbatim; it may be condensed and abridged

as approved by the Executive Committee.

The Treasurer shall be a member of the Executive Committee,

Program and Meeting Subcommittee, and ex-officio member of the

Internet/Electronic Media Subcommittee. He/she shall collect,

receive and be accountable for all funds of the Society, including

dues, and shall (along with the President and/or President-elect) be

empowered to disburse from the treasury such funds as approved by

the Executive Committee. He/she shall keep the complete and

permanent current record, and preceding four years’ records, of the

financial transactions of the Society. Records older than five years

shall be transferred to the archives. The Treasurer and immediate

past Treasurer shall review and reconcile the financial records and

accounts of the Society within 60 days of the change of office,

reporting any discrepancies to the Executive Committee. At their

discretion, the Executive Committee may order an audit of the

Society’s accounts by an independent certified public accountant.

The Treasurer shall be responsible for identifying members who fail to

pay annual dues and for initiating proceedings to terminate the

membership of such individuals according to Article XI. He/she shall

make a full financial report at the annual business meeting of the Society.

Treasurer-elect: The Nominating Subcommittee shall nominate a

candidate for position of Treasurer-elect one year prior to the

completion of the Treasurer's term of office. The Treasurer-elect shall

become familiar with all financial affairs of the society and perform the

duties of the Treasurer if the Treasurer is unable to act. The

Treasurer-elect shall attend the meetings of the Executive Committee

but will not be a voting member of that body.

In the event that any officer is not able to fulfill their duty or resigns, the next officer in the chain of succession will assume the duties of both positions until the next annual meeting. Upon replacement of any officer, the Executive Committee shall direct the Secretary to notify the membership forthwith. The official replacement of any officer will be deferred until the next annual meeting. The term of office of the replacement officer will follow the usual election cycle.

Article V - COMMITTEES

Standing committees of the Society shall be as follows:

1. Executive

2. Secretariat (with the following subcommittees: Rules

Subcommittee, Nominating Subcommittee, Membership

Subcommittee)

3. Academic Development (with the following subcommittees;

Program and Meeting Site Subcommittee, Internet/Electronic Media

Subcommittee, Fellowship Subcommittee)

and such other ad hoc committees that, in the judgment of the

Executive Committee or the membership of the Society, may be

necessary. Such committees and their chairpersons shall be

appointed by the President unless otherwise provided herein or

directed by the Society. Actions of all committees shall be reported to

the membership and are subject to review and approval.

All changes of committee chairpersons and the committee members

shall take place at the close of each annual meeting.

With the exceptions of the Executive, Program and Meeting, and

Nominating Committees/Subcommittees, committee and

subcommittee chairpersons shall be selected by the Nominating

Subcommittee from the current membership of each individual

committee or subcommittee. In the unlikely event that a chairperson

cannot be chosen from within a given committee or subcommittee,

the Nominating Subcommittee may recommend any active member

in good standing who does not currently serve on that committee or

subcommittee. This recommendation is subject to approval of the

Executive Committee.

Any member of the Executive Committee may initiate the process of

removing an officer or committee chairperson for a lapse of good

judgment or failure to fulfill required duties if such a lapse or failure is

deemed to be severely detrimental to the Society. If, after thorough

discussion and investigation, the Executive Committee decides to

continue with the removal process, the officer or chairperson in

question shall be informed in writing of the provisional decision to

remove him/her from office and he/she will have 30 days from the

date of notification to respond in writing, or in person, or by phone

to the Secretary of the Society. The officer or committee chairperson

in question may elect to have the active membership of the society

notified of the actions of the Executive Committee within one week of

the time that he/she responds. In that event, the Executive

Committee shall accept comments from the active membership for a

period of no more than one month. After considering any additional

information, a three fourths majority vote of the Executive Committee

will be required for removal from office.

The Executive Committee shall consist of the President, President-elect,

Secretary, Treasurer, Secretary-elect, immediate past- President, and three

other elected members. The President-elect, Secretary, and

Treasurer are elected pursuant to the provisions of Article VI. The

non officer members of this committee shall serve for a period of

three or four years as decided by the Nominating Subcommittee.

They will not be eligible for consecutive reappointment. Their terms

of office shall be staggered.

The Executive Committee is responsible for performing the duties

customarily expected of the Board of Directors of any nonprofit

corporation. It shall be empowered to carry out the business of the

Society between meetings of the membership, shall control and

manage the affairs, funds, expenditures and investments of the

Society, and shall see to the safekeeping or sale of all its valuable

property. No money or other valuable property of the Society shall be

expended, or mortgaged, or otherwise disposed of without the

sanction and approval of a simple majority of the Executive

Committee, except as ordered by a three fourths vote of the active

membership voting to reject a contested recommendation of the

Executive Committee relative to the finances of the Society. The

President, President-elect, and Treasurer shall be empowered to

disburse funds from the treasury for the business of the Society. The

Executive Committee shall propose the dues for the ensuing year,

which shall be consistent with the operational needs of the Society;

changes in dues shall be subject to ratification by vote of the

membership. The Executive Committee may, at its discretion, engage

a meeting manager. The Treasurer will include a report of the Society’s finances, including payments

made and received and current balances, at every business meeting. If questions arise as to possible

irregularities in the Society’s finances, the Executive Committee may vote to engage a formal audit

In that event, the Treasurer and those

responsible for local meeting arrangements shall be responsible for

preparing and presenting their accounts for audit in such time as to

enable the audit report to be presented at the next Business Meeting.

The Executive Committee shall have general supervision of the

affairs of the Society not otherwise specified in these bylaws. The

Executive Committee’s role on these other affairs is to provide advice

and suggestions to the membership, with actual voting on issues

done by the general membership.

The Secretariat shall be a committee chaired by the Secretary, with

membership comprised of the members of the subcommittees noted

below. Its responsibilities shall include the rules of the Society; liaison

with other societies; administrative matters relating to membership;

and nominations.

The Rules Subcommittee, of the Secretariat, shall consist of three

active members, serving terms of three years, one appointed by the

new President each year. The Rules Subcommittee is responsible for

the Bylaws, and may be called upon to interpret them if

questions arise. On order of the Executive Committee, the Rules

Subcommittee shall prepare and submit amendments to the Bylaws,

or may edit and submit any amendments proposed by members of

the Society, or may prepare and submit any amendments which it

deems necessary. The Rules Subcommittee shall receive all

resolutions introduced by members; it may reword them or combine

those having the same intent for submission to the membership with

its recommendations. Proposed amendments should customarily be

conveyed with the agenda of the Business Meeting at which they are

to be considered.

The Nominating Subcommittee, of the Secretariat, shall consist of the

President, the Chairperson of the Rules Subcommittee, and one

other active member of the Society who will serve as chairperson for

four years and be appointed by the President. This Subcommittee

shall function as provided for in Article VI.

The Membership Subcommittee, of the Secretariat, shall consist of

three members serving terms of four years. New members shall be

appointed by the President, as needed when current members’ terms expire. The senior

member, in point of Committee service, will be the chairperson. The

chairperson shall serve as chair until the end of his/her term of membership in the Subcommitee. The chairperson shall

be responsible for notifying applicants for membership in the society

of their status. The Membership Subcommittee shall review and

screen all individuals invited for membership as provided for in Article

IX to assure that they fulfill the requirements for membership in their

appropriate category. Names of potential members should be relayed

to the Chair of the Membership Committee to be discussed among

the members of the committee prior to an invitation being extended.

The potential member will then be contacted by the chair about

applying. The Membership Subcommittee shall make available the

curriculum vitae or biosketch of each nominee to each active member, prior to the

Business Meeting, and advise members of its recommendations for

new membership at the Business Meeting. The committee is also

responsible for initiating changes in membership categories and for

making recommendations concerning the status of the members.

The committee shall be responsible for initiating proceedings to

terminate the membership of individuals according to Article XI for

reasons other than failure to pay dues.

The Academic Development Committee shall be chaired by the

President-elect. Its membership will be comprised of the members of

the Subcommittees noted below. It shall be responsible for

publications; research; the scientific program and site of the annual

meeting; and provision of academic content (cases, scientific or

teaching material) to the Society’s website.

The Program and Scientific Meeting Subcommittee, of the Academic

Development Committee, shall consist of the President-elect, who

shall be its Chairperson, the Treasurer, one active member

in good standing appointed by the Nominating Committee, and the Society’s CME liaison. The

active member in good standing shall serve a two-year term and shall be appointed each

non-election year.

The Program and Meeting Subcommittee is responsible for

determining the annual meeting site and the character and scope of

the proceedings of each annual meeting of the Society. It shall have

the right to accept or reject cases or abstracts for presentation at the

meeting and shall exercise proper control over the format, discussion,

and arrangements for presentations.

The Program and Meeting Subcommittee is not obliged in any way to

select cases or abstracts in the order in which they are submitted for

consideration. This subcommittee may invite a guest speaker or

emeritus member to present at the scientific session of the annual

meeting. If appropriate, compensation may be funded by the Society.

Any such action shall be approved, in advance of any invitation, by

the Executive Committee.

The Internet/Electronic Media Subcommittee, of the Academic

Development Committee, shall consist of 3 - 5 active members,

serving terms of four years, one appointed by the new President each

year, as needed. The Treasurer is an ex-officio member of this

subcommittee. The Internet/Electronic Media Subcommittee is

responsible for the Society’s Webpage, and the use of electronic

media in the administration, organization, and promotion of the

Society and its objectives. The Subcommittee should work in close

cooperation with the Fellowship Subcommittee and managers of the Society.

The Fellowship Subcommittee shall consist of 3 - 7 members in good

standing, each of whom serves a four-year term. The Nominating

Subcommittee shall appoint two to four members every two years.

The Fellowship Subcommittee is responsible, amongst other things, for

developing educational materials including the online library of written

and case material and for promoting guidelines for the fellowship

selection process.

At its discretion, the Executive Committee shall appoint Society

members to serve on external committees and organizations to

represent the interests of the Society to the greater medical

community. These appointments shall be reviewed by the Executive

Committee for renewal at least every two years.

The principle of overlapping tenure should be applied whenever

possible. To accomplish this, the term of service for members of

committees may be varied as needed by the Nominating

Subcommittee.

Article VI - ELECTIONS

Officers of the Society shall be elected at the annual meeting, each to

serve for a period as indicated in these bylaws.

The procedure for election of officers of the Society shall be as

follows:

The Nominating Subcommittee shall, during an election year,

nominate one or more candidates for each of the open elected offices

of the Society, namely, President-elect, Secretary, and Treasurer, and

announce these candidates to the Society at the annual meeting,

after obtaining the candidates consent.

The order of elections shall be as indicated in the above list of elected

offices.

The President shall provide opportunity for other nominations to be

made from the floor, after which the nominations shall be closed.

In all cases in which more than one person shall be nominated for the

same office, votes shall be cast by secret ballot. If the slate of nominees is unopposed, the vote may be voice-only.

If there is a secret ballot, the Nominating Subcommittee shall act as tellers; they shall

distribute ballots, collect ballots, count the ballots, and report the

results to the presiding officer. The result of the election shall be

announced immediately, with the candidate receiving the greatest

number of votes being declared elected. In case of a tie ballot, the

presiding officer shall declare the election for that position void.

Additional nominations shall be sought before another vote is taken.

If more than two candidates are nominated and there is a tie between

the top two vote getters, the others shall be dropped and a runoff vote

shall be taken.

If a quorum (twenty-five percent (25%) of the active membership in good standing)

is not present at the annual meeting, then the election shall be submitted to a mail/email

ballot, as described in Article VII.

Only active members in good standing shall be entitled to vote.

Article VII - VOTING/BALLOTING

Voting at meetings shall be in the usual manner of open balloting and

in accord with Robert’s Rules of Order unless otherwise specified in

these bylaws.

Any issue related to the Society may be submitted by the Executive

Committee to the active membership for a vote at the annual meeting

or by mail/email ballot.

To be adopted by the Society, a position statement must receive

approval by a simple majority of votes of active members at the

annual meeting, provided there is a sufficient number of members

present to constitute a quorum as defined in Article XII.

When voting is done by mail/email ballot, a list of issues to be voted upon,

together with ballots for recording of votes, shall be distributed by the

Secretary to all active members in good standing, at least 30 days

prior to the date specified in such submission, by which time such

ballots must be received by the Secretary to be valid.

If an issue is submitted to vote by postal or electronic mail ballot, it

must receive approval by a simple majority of votes. The result of a

postal or electronic mail ballot shall be considered valid only if a

quorum of the membership, as defined in Article XII, has voted.

Article VIII - TERMS OF OFFICE

The terms of office of the officers of the Society shall be in accord

with Article IV. Terms of office of committee members shall be for a

term of two, three or four years as stated in these bylaws or as

determined by the Nominating Subcommittee. The terms

of office of any appointed member of a standing or ad hoc committee

may be extended or terminated upon majority vote of the Executive

Committee, notwithstanding any other provisions of these bylaws.

The terms of office for all newly elected officers, new member

appointments to committees, as well as membership in the Society,

will not begin prior to the close of the current annual meeting.

If a chairperson of any standing or ad hoc committee is not able to

perform his/her duties, the President shall appoint a new chairperson

from among the remaining members of that committee after

consultation with the other members of the Executive Committee and

the Nominating Subcommittee.

Article IX - PROCEDURES FOR ELECTION TO MEMBERSHIP

Membership in this society is by invitation only. Any member of the

Society in good standing may propose potential new candidates to

the Chairperson of the Membership Subcommittee. The general process is as follows:

Candidates are suggested by the membership with supporting statement and biosketch (obtained online, and NOT from the candidates).

- Those approved by the Membership Subcommittee, will be presented to the Executive Committee. The Executive Committee may vote electronically for candidates or during an official meeting of the Committee, based on needs of the Society and availability of the Committee members. Executive Committee approval of a candidate requires unanimous support of voting Executive Committee members. If the Executive Committee vote is in person, only those present are required to confirm a candidate; that is, absent members of the Committee do not count as a vote for or against approval of a candidate.

- Those approved by the Executive Committee, go to a comment period and vote (yeah or nay)

within 30 days by all members. Comments should be directed only to the Secretary. A two-thirds majority affirmative vote of the active members is needed for the application process to proceed.

- Once approved by the members’ vote, then candidate(s) are notified and asked to provide other required materials (e.g. official CV, letter from department chairman, etc.).The candidate shall be responsible for supplying the Chairperson of the Membership Subcommittee with a complete application packet that includes:

A. A letter from your department’s chair attesting that candidate engages in practice of musculoskeletal imaging equal or more than 75% of your time.

B. A complete, signed copy of his/her curriculum vitae (CV), including all publications,

C. The application and processing fee, if applicable.

Upon receipt of the above materials, candidates shall be deemed members-elect of the Society. The candidates shall be

notified by the Chairperson of the Membership Subcommittee of their status and the requirement to attend and present at the next Annual Meeting within 30 days of receipt of the materials. Successful candidates may begin to attend annual meetings starting in

the calendar year after their application is approved. Member-elect acceptance of the offer of

membership is demonstrated by their participation and attendance at the next meeting of the Society as

outlined in Article III.

Article X - MEMBERSHIP FEES AND DUES

The dues of the society shall be solicited on or before May 1 to be

due and payable on July 1. Dues so paid shall cover the fiscal year

beginning on May 1. The dues shall be set annually by the Executive

Committee, subject to the approval of the membership, and shall be

consistent with the needs of the Society.

Members who have not paid dues by September 1 will receive a

second notice by September 30 of that fiscal year. Dues shall be

considered delinquent on December 31 and delinquent members

shall be notified by January 31 that their membership in the Society

will be terminated in 28 days unless dues are paid. Failure to pay

dues by the end of this grace period (that is, February 28) shall result

in immediate termination of the delinquent member/s from the

Society. The Treasurer shall send a notice of termination of

membership to all persons with such delinquent dues and shall inform

the Membership and Executive Committees of the proceedings.

Members may be reinstated within 12 months of the date of their

termination by submitting a request for reinstatement, that explains

their extenuating circumstances, to the Membership Subcommittee.

This request will be considered by the Membership Subcommittee

provided all delinquent dues have been paid. After 12 months from

the date of termination, reinstatement of membership may be gained

only by invitation from the Executive Committee.

Article XI - TERMINATION OF MEMBERSHIP

The Executive Committee reserves the right to terminate the

membership of any member whose activity or behavior does not

support the objectives, of the Society. The

Membership Subcommittee shall be responsible for reviewing

circumstances of such behavior and for recommending any such

action to the Executive Committee prior to the proposed termination.

The member will be informed of such actions in writing,

and will have 30 days to respond. The Executive Committee shall

make the final determination regarding termination of membership

and shall notify the person involved. The change of status takes

effect immediately after such notification.

Article XII - MEETINGS

The Society shall meet annually. Such meetings shall consist of a

Business Meeting and a Scientific Session. The Annual Meeting of the

Society shall be held at a place and time designated by the Program

and Meeting Subcommittee with approval of the Executive

Committee.

Special business meetings may be called by the President of the

Society or upon the written request of one third of the active

membership. Such written request shall be sent to the Secretary of

the Society. At such special meetings, no other business shall be

conducted except that stated in the call for the meeting.

Twenty-five percent (25%) of the active membership in good standing

constitutes of quorum. A quorum must be present in order for new or

unfinished business of the Society to be conducted at the annual

meeting. If a quorum is not present, unresolved business shall be

submitted to a mail/email ballot as per Article VII.

The Secretary shall distribute an agenda for the annual meeting to all

active members present. Similar agenda for special business

meetings shall be sent at least 30 days in advance.

Attendance at business meetings shall be limited to members.

Scientific sessions shall be open to members, and invited guests who

have the approval of the President.

Article XIII - ATTENDANCE AT THE ANNUAL MEETING

"Meeting" is defined as both the Scientific and Business Sessions of

each Annual Meeting of the Society. Active members who fail, without

just cause, to attend at least one annual meeting of the Society in

three consecutive years will, at the discretion of the

Executive Committee, be deemed to have resigned from the Society,

and will be so notified by the Secretary.

Such members will have an option to reapply after a written explanation of

their actions is submitted to and reviewed by the Membership

Subcommittee. Immediately following the third absence, the

Secretary, after conferring with the Executive Committee will advise the

delinquent member of their impending resignation and will

solicit a written explanation, which will be sent promptly to members

of the Membership Subcommittee and Executive Committee for

consideration. A ballot will be taken and a 60% vote of the combined

committee members (for reinstatement or resignation) shall prevail

and become effective immediately.

The member shall be notified promptly of the outcome by the Secretary.

This review process shall be supervised by the Secretary and completed not

more than four months after the Scientific Meeting Session at which the third

consecutive absence occurred.

Article XIV - PROCEDURE

The fiscal year shall begin on the first day of May and shall end on

the 30th day of April.

In the absence of contrary statements in these bylaws, Robert’s

Rules of Order shall govern the proceedings. The agenda of the

Business Meeting shall be set by the President and the Secretary.

Usual order of business:

1. Call to order

2. Approval of minutes

3. Secretary's report

4. Treasurer's report

5. Committee/Subcommittee reports

6. Unfinished business

8. New business

9. Election of officers

10. Appointment of committees/subcommittees

11. Adjournment

The Scientific Session and Business Meeting of the Annual Meeting may, at the discretion of the Program and Meeting Subcommittee, be

conducted separately or in conjunction.

Article XV - RULES AND REGULATIONS

The Society may at its discretion formulate specific rules and

regulations of procedure. These will be submitted for approval, by

majority vote of the active members in attendance at the annual

business meeting.

Article XVI - AMENDMENTS

At any annual business meeting of the Society, these by-laws may be

amended by two thirds vote of the active members in good standing

that are present, provided there is a sufficient number of members

present to constitute a quorum, as defined in Article XII. The

proposed amendment/s shall be circulated to the members prior to

the meeting at which the vote is taken.

Article XVII - DISSOLUTION

In the event of the dissolution of the Society, all real assets and

remaining monies shall be donated to the RSNA Research and

Education Fund. If such organization does not exist at the time of

dissolution, then all assets shall be distributed to another

recognized 501c3 organization designated by the Executive

Committee.